## Good Morning,

In this strange new world, we all must adjust to a temporary change of routine and behaviors. I'm sure you've been flooded with notifications of how different organizations are handling their operations to protect employees and customers from the spread of COVID-19. I'm writing to give you a brief update on our firm and plans.

We believe it is in the best interests of our clients, their families and friends – as well as ours – to suspend face-to-face meetings for the time being. Our office will continue to operate normally, and we will be available by phone, email, or even virtual meetings (Skype, Zoom, etc.) should you need anything at all. Of course, if you need to drop something off or pick something up from our office, we can certainly accommodate you.

The disruption from the virus is surreal and significant. It will impact the economy and lives of everyone of us. We're in a race (that no one signed up for) against an invisible enemy and the finish line is at an unknown location in the distance. As the shocking news of school and business closings (etc.) become more routine, panic will subside, and we will adjust to our new circumstances. We know that the spread of the virus in the US is just beginning and the number of cases will rise rapidly as testing is made available. That may be frightening, but we know it will happen. When there is measurable slowing in the growth of cases, we will have turned the corner in a positive direction. It is very important to remember that this strange scenario will pass and we're going to be alright.

Be smart, stay healthy and let us know if you need anything.

Sincerely,

## Wade

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